UTHUKELA
UMKHANDLU WESIFUNDA
DISTRIKSMUNISIPALITEIT
DISTRICT MUNICIPALITY

DRAFT
SERVICE DELIVERY
AND
BUDGET IMPLEMENTATION PLAN

For the 2010/2011 budget

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It is my great pleasure to present the 2010/2011 Service Delivery and Budget Implementation Plan (SDBIP) for the uThukela District Municipality. In terms of the Municipal Finance Management Act (Act 56 of 2003), it is the responsibility of the Mayor to provide general political guidance over the monetary affairs of the municipality.

The 2009/2010 financial year has been met with tremendous financial challenges resulting from two broad issues. Firstly, Council continued facing problems inherited from the old and dilapidated infrastructure that was passed on when the water function was transferred to uThukela. This financial burden is exacerbated by the high cost and volume of infrastructure that needs replacement and continued maintenance, coupled with inherited loans and high levels of unemployment and indigence. Secondly, the fiscal situation is influenced by non-payment of serviced clients, which has resulted in a severely constrained cash flow situation.

Council is considering various innovative ways of maximising service delivery within the 2010/2011 financial year. This includes implementing and researching solutions to monitor water pressure, improve communications, in particular with business and the electricity provider, an enhanced customer care centre and improvements in debt collections and credit control.

The 2010/2011 Service Delivery and Budget Implementation Plan further aims to ensure the continued 100% expenditure of the Municipal Improvement Grant and other provincial and national funds. I am confident that the challenges posed by the implementation of a new budgeting format, imposed by National Treasury, will not hamper service delivery and that uThukela will be in a position to continually and faithfully serve all the people within the District.

It should be noted that current management actions have yielded positive results in the monetary situation of the Municipality and that a newly developed Municipal Turn Around Strategy will ensure a budget that is attainable and expenditure that is swift and beneficial to all residents within the uThukela District Municipality. I am more than confident that with this kind of contribution from our officials as well as councillors serving on the uThukela District Municipal Council, we will be able to overcome fiscal challenges in the 2010/2011 financial year.

It is my heartfelt wish that co-operation and the spirit of co-operative governance will continue in the 2010/2011 financial year and beyond. I hereby present our Council's Service Delivery and Budget Implementation Plan for the 2010/2010 financial year.

COUNCILLOR S.M. SITHOLE
MAYOR: UTHUKELA DISTRICT MUNICIPALITY

1. INTRODUCTION BY THE MUNICIPAL MANAGER

The uThukela District Municipality is one of 10 district municipalities within KwaZulu-Natal, with an area of 11,329.065 km². It is located along the western boundary of KwaZulu-Natal, wedged between the boundaries of the Kingdom of Lesotho and the Free State Province. The district consists of five local municipalities and one District Management Area (DMA), namely:

- Emnambithi Local Municipality (KZ232)
- Indaka Local Municipality (KZ233)
- Umtshezi Local Municipality (KZ234)
- Okhahlamba Local Municipality (KZ235)
- Imbabazane Local Municipality (KZ236)
- District Management Area 23 (KZDMA23)

The uThukela District Municipality derives its name from the Tugela River that rises from the Drakensberg Mountains and supplies water to a large portion of KwaZulu-Natal and Gauteng. The uThukela District Municipality is predominantly rural, with approximately 75% of the population living on the rural landscape. The District is bisected by the N3 National Road, offering limited benefit to the people of the District. The economic hub of the District is the town of Ladysmith with the industrial areas of Danskraal and the Ithala Industrial Estate, as well as the town of Estcourt.

Located within the uThukela District Municipality is the Ukhahlamba Drakensberg World Heritage Site stretching 93958.22 hectares or 8.3% of the area of the District. The main tourism hub is Cathkin Park, which falls within the Cathkin Park Development Node, with a second development node located near the Royal Natal National Park, called the Babangibone Development Node. The towns of Bergville and Winterton are located close to the Drakensberg and derive benefits from the tourism industry. The town of Ladysmith is a significant historical tourism destination and offers a number of museums and historical sites.

The uThukela District has a population of 714,910 people and is predominantly female. The average annual household income is R23,419 and the annual income per capita is R3,046. The majority of the population within the uThukela District Municipality is African (95.40%), followed by Indian (3.25%), White (1.05%) and Coloured (0.31%). From the 400,921 economically active population, 30% is employed, 17% is unemployed and 53% is not working. Employment is mainly in the manufacturing industry, followed by community/social services and the wholesale/retail sectors.

2.1 VISION, MISSION AND CORE VALUES

Vision:

The Vision of the uThukela District Municipality is as follows:

"An improved quality of life for all, in a globally interconnected, stable and developed region"

Mission:

The Mission of the uThukela District Municipality is as follows:

''To provide quality services and development in an efficient, effective, sustainable and cost effective manner"

Core Values:

The Vision and Mission of the uThukela District Municipality reflects the following Core Values:

- An improved quality of life for all living within the District
- Development that is conscience of global influences and opportunities
- Development through quality and responsive service delivery
- Achieving a social, economic and financially stabile District
- Efficient, effective, sustainable and cost effective service delivery

2.2 LEGISLATIVE MANDATE

The **Municipal Finance Management Act** (MFMA) (Act 56 of 2003) is the guiding document that regulates the drafting of a Service Delivery and Budget Implementation Plan (SDBIP) by the mayor of a municipality. The purpose of a SDBIP is to provide a mechanism to monitor and manage service delivery implementation in the context of available budget, performance targets and strategic objectives, as contained in the municipality's Integrated Development Plan (IDP).

Chapter 1 of the Municipal Finance Management Act (MFMA) (Act 56 of 2003), states that the Service Delivery and Budget Implementation Plan (SDBIP) of a municipality is a detailed plan, approved by the mayor, in terms of Section 53 (1)(c)(ii) of the MFMA for the implementation of the municipality's annual budget and delivery of services. In terms of this section, the following must be included in the SDBIP:

a) Projections for each month of –
   i. Revenue to be collected (by source)
   ii. Operational Expenditure (by vote)
   iii. Capital Expenditure (by vote)
b) Service delivery targets and performance indicators for each quarter; and
c) Any other matters that may be prescribed and includes any revisions imposed by the Mayor in terms of Section 54 (1)(c).

Chapter 7, Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA) (Act 56 of 2003), states that the mayor must take all reasonable steps to ensure the municipality's SDBIP is approved within 28 days after the approval of the budget. Section 53(1)(c)(iii)(bb) states that the mayor must take steps to ensure that the annual performance agreements are linked to the SDBIP. Section 53(3)(a) requires that the mayor makes public the SDBIP within 14 days after its approval.

Section 69 (3)(a) in **Chapter 8** of the Municipal Finance Management Act (MFMA) (Act 56 of 2003), states that the Municipal Manager must submit to the mayor a draft SDBIP within 14 days after the approval of the municipal budget. Sections 71 and 72 of the MFMA deals with the monitoring and implementation of the SDBIP and reporting on the expenditure or variances of expenditure as reflected in the SDBIP.

2.3 SDBIP PROCESS

The SDBIP process entails the following:

- Drafting of a municipal Integrated Development Plan (IDP)
- Submission of IDP projects to inform the Municipal Budget
- Drafting of a Municipal Budget
- Developing of Performance Targets and Key Performance Indicators
- Drafting of a Draft SDBIP by the Municipal Manager and Management Team (14 days after approval of the annual budget)
- Submission of the SDBIP to the mayor
- Approval of the SDBIP by the mayor (28 days after approval of the annual budget)
- Approval of the SDBIP by the mayor
- Monitoring the SDBIP and Financial Oversight
- Review of the SDBIP on a Quarterly Basis
- Bi-annual reporting to Council
- Reporting on Service Delivery in terms of the SDBIP

2.4 STRATEGIC OUTCOMES

ISSUE: PROVISION OF SUSTAINABLE INFRASTRUCTURE, WATER AND SANITATION SERVICES AND BACKLOG THEREOF	
KPA: Basic Services Delivery and Infrastructure investment	
Strategy	**Strategic Outcome**
Through the implementation and review of water and sanitation projects in line with the WSDP and CIP	Reviewed and implemented WSDP and CIP
Through efficient and effective management of resources and assets	Efficient and effective resource and asset management
Through the conduction of an internal self-assessment to ensure sustainable and efficient service delivery	Sustainable and efficient service delivery
Through the implementation of emergency water and sanitation projects	Provision of emergency water and sanitation services
Through the implementation of UTDM social infrastructural programs	Implemented social infrastructural programs
Through the identification of relevant areas of research and sourcing of funding	Documented Research
ISSUE: ECONOMIC DEVELOPMENT	
KPA: Local Economic Development	
Strategy	**Strategic Outcome**
Through the creation of an environment that is conducive to economic development	Economic development
Through the provision of infrastructure to unlock development	Infrastructure that will unlock development
Through the implementation of an SMME Programme and the development of an SMME Policy	SMME Programme and Policy
Through the implementation of the LED plan	Implementation according to the LED plan
Through the implementation of the Tourism Plan	Implementation according to the Tourism Plan
Through the coordination of tourism activities at local level	Coordinated tourism activities
Through the identification of tourism opportunities within the District	Identified tourism opportunities
Through the development of a marketing and communication strategy	A marketing and communication strategy
ISSUE: PREVENTION OF ILL-HEALTH AND PROMOTION OF WELLNESS	
KPA: Basic Services Delivery and Infrastructure Investment	
Strategy	**Strategic Outcome**
By implementing the health and hygiene education strategy	Health and hygiene education

By monitoring the quality of water used for domestic purposes	Quality domestic water
By monitoring the quality of food stuffs at point of production, transportation, storage and sale to the public	Safe food stuffs of good quality
Through the implementation of milk control bylaws	Implemented milk control bylaws
Through the development and implementation of relevant bylaws to address all District Health Services Components	Bylaws to address all District Health Services Components
Through the implementation of district HIV/AIDS strategy	Implemented district HIV/AIDS strategy
Through the implementation of the Environmental Management Plan and Strategic Environmental Assessment	Implemented Environmental Management Plan and Strategic Environmental Assessment
Through the implementation of the Health and Safety programme	Implemented Health and Safety programme

ISSUE: PUBLIC SAFETY AND SECURITY

KPA: Good Governance and Community Participation

Strategy	Strategic Outcome
Through supporting public safety programs aimed at combating and reducing crime	Crime reduction
Through the review and implementation of the disaster management plan	Implemented disaster management plan
Through the proper implementation of the emergency section of the disaster management plan	Quick emergency responses to disasters

ISSUE: FINANCIAL AND ADMINISTRATIVE CAPACITY OF THE DISTRICT

KPA: Financial Viability and Management

Strategy	Strategic Outcome
Through the identification and engagement of potential funding sources	Securing of external funds
Through the implementation of the Credit Control Policy	Implemented Credit Control Policy
Through the provision of appropriate IT infrastructure	Functional IT infrastructure
Through the reviewing of the existing district skills development plan	Updated skills development plan
Through the optimal utilization and management of district resources	Optimal utilization and management of financial resources
Through planning within the DMA	DMA Strategy
Through implementing financial management capacity building programs	Capacitated financial department
Through the development and implementation of a Turn-around Strategy	Implemented Turn-around Strategy

ISSUE: ACCOUNTABILITY AND PUBLIC PARTICIPATION INSTITUTIONS	
KPA: Good Governance and Community Participation	
Strategy	**Strategic Outcome**
Through community participation on governance issues	Informed community
Through participating in existing accountability and public participation institutions and structures, e.g. Ward Committees, IDP Forums, etc.	Public participation
Through the review of the Employment Equity plan	Updated Employment Equity plan

ISSUE: COORDINATION OF SOCIAL AND OTHER SERVICES	
KPA: Municipal Transformation and Institutional Development	
Strategy	**Strategic Outcome**
Through the strengthening and implementation of youth, women and people with disabilities programs	Implemented social programs
Through the enhancement of the functioning of the gender working committee	Functional Gender Working Committee
Through the support and implementation of sports programs	Implemented sports programs
Through the support and implementation of programs for the physically challenged	Implemented physically challenged programs
Through the support and implementation of programs for the senior citizen	Implemented programs for the senior citizens
Through the engagement with local housing forums in order to align water and sanitation infrastructure with housing development	Water and sanitation supply to housing developments

2. MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED BY SOURCE

YEAR: 2010/2011

Month	Revenue Source										
	Equity Share	Property Rates	Interest	Sundry Income	Water and Sanitation	MIG (PMU)	MSIG	Financial Grant	EPWPIG	Grants (DORA)	MIG
July '10	R82,251,340	R29,591	R100,001	R25,500	R4,020,000	R204,203	R750,000		R6,205,000	R2,170,416	R10,240,296
Aug '10		R29,591	R100,001	R25,500	R4,020,000	R204,203				R2,170,416	R10,240,296
Sep '10		R29,591	R100,001	R25,500	R4,020,000	R204,203				R2,170,416	R10,240,296
Oct '10		R29,591	R100,001	R25,500	R4,020,000	R204,203				R2,170,416	R10,240,296
Nov '10	R65,999,268	R29,591	R100,001	R25,500	R4,020,000	R204,203		R1,000,000	R3,102,500	R2,170,416	R10,240,296
Dec '10		R29,591	R100,001	R20,890	R4,020,000	R204,203				R2,170,416	R10,240,296
Jan '11		R34,963	R100,535	R26,685	R4,202,419	R204,203				R2,170,416	R10,240,296
Feb '11		R34,963	R100,535	R26,685	R4,202,419	R204,203			R3,102,500	R2,170,416	R10,240,296
Mrt '11	R49,945,392	R34,963	R100,535	R26,685	R4,202,419	R204,203				R2,170,416	R10,240,296
Apr '11		R34,963	R100,535	R26,685	R4,202,419	R204,203				R2,170,416	R10,240,296
May '11		R34,963	R100,535	R26,685	R4,202,419	R204,203				R2,170,416	R10,240,296
Jun '11		R34,964	R100,535	R26,685	R4,202,419	R213,210				R2,170,424	R10,240,301
TOTAL	**R198,196,000**	**R387,325**	**R1,203,216**	**R306,000**	**R49,334,514**	**R2,450,443**	**R750,000**	**R1,000,000**	**R12,410,000**	**R26,045,000**	**R122,883,557**

<u>Monthly Income:</u>

July 2010	:	R 105,996,347
August 2010	:	R 16,790,007
September 2010	:	R 16,790,007
October 2010	:	R 16,790,007
November 2010	:	R 86,891,775
December 2010	:	R 16,785,397
January 2011	:	R 16,979,517
February 2011	:	R 20,082,017
March 2011	:	R 66,924,909
April 2011	:	R 16,979,517
May 2011	:	R 16,979,517
June 2011	:	R 16,988,538
Total	**:**	**R 414,966,055**

3. MONTHLY PROJECTIONS OF OPERATIONAL AND CAPITAL EXPENDITURE

4.1 Capital Expenditure

July 2010	:	R 19,365,712
August 2010	:	R 12,410,712
September 2010	:	R 12,410,712
October 2010	:	R 12,410,712
November 2010	:	R 16,513,212
December 2010	:	R 12,410,712
January 2011	:	R 12,410,712
February 2011	:	R 15,513,212
March 2011	:	R 12,410,712
April 2011	:	R 12,410,712
May 2011	:	R 12,410,712
June 2011	:	R 16,988,538
Total	**:**	**R 163,088,557**

4.2 Operational Expenditure

July 2010	:	R 86,630,635
August 2010	:	R 4,379,295
September 2010	:	R 4,379,295
October 2010	:	R 4,379,295
November 2010	:	R 70,378,563
December 2010	:	R 4,374,685
January 2011	:	R 4,568,805
February 2011	:	R 4,568,805
March 2011	:	R 54,514,197
April 2011	:	R 4,568,805
May 2011	:	R 4,568,805
June 2011	:	R 4,577,813
Total	**:**	**R 251,877,498**

4. SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS

Issue	Objective	Strategy	Target/KPI	Department
Local Economic Development	To develop a marketing strategy	Through the development of a marketing and communication strategy.	1) Marketing and communication strategy developed at the end of q1 2) Terms of reference for pro function must be adopted at the end of q1	Corporate
Public safety and security	To reduce the crime rate	Through supporting public safety program aimed at combating and reducing crime	Measures put in place to support public safety program	Corporate
Public safety and security	To reduce the risk of communities located in potential disaster areas	Through the review and implementation of the disaster management plan	Reviewed disaster management plan by end of q2	Corporate
Public safety and security	To facilitate a swift response to incidents of disaster	Through the proper implementation of the disaster management plan.	Respond to all reported incidents of disaster / response vs reported incidents	Corporate
Implementation of council resolutions	100% of council decisions implemented by due date	Implementation of council resolutions	Items implemented vs items due for relevant month (%)	Corporate
Appointments made	Appointments made within 3 months after referral corporate services	All hr policy are in-place	% of appointments made within 3 months after referral corporate services vs total appointments referred	Corporate
Middle management communication	Continuous engagement with line managers	Weekly meetings / feedback to line managers	No of weekly meetings per month	Corporate
Strategies (internal)	Up-hold the vision of the municipality	Continues engagement at HOD's meeting with directors on interaction with process to formulate strategies	Minutes as per MANCO sittings	Corporate
Personnel administration	Meetings with staff	Actual meetings with staff planned per month	Meetings with staff held vs meetings planned per month	Corporate
Personnel administration	New recruits receiving comprehensive induction	Updating induction information	All new staff receiving induction	Corporate
Personnel administration	New staff briefed on hr policy		Targeted % of new appointments informed regarding hr policies	Corporate
Personnel administration	Administrate benefit structure of new recruits / resignations / retirements		% of new recruits/resignations/ retirements benefit information were administrated	Corporate

Issue	Objective	Strategy	Target/KPI	Department
Training and development	Employment equity plan submit to the dept of labour		Employment equity plan reviewed by q2 annually	Corporate
Training and development	Skills development plan reviewed		Skills development plan reviewed by end of q2	Corporate
Training and development	Skills development : implementation		Actual r spend as % of planned budget	Corporate
Training and development	Training presented to employees according to identified needs		% of training facilitated according to identified needs	Corporate
Labour relations	Maintaining union meetings		% of approved union meetings administrated	Corporate
Labour relations	Managing grievances/disputes		All grievance/disputes addressed within due time	Corporate
Labour relations	Local labour forums meetings	Local labour forum meeting scheduled on a monthly basis/12 per annum	Monthly local labour forum meetings to be held	Corporate
	Updating by-laws	Annual evaluation of by-laws	Proof of evaluation by end of q4	Corporate
Secretariat	Months during which all agendas distributed 7 working days prior to all council meetings		Months during which agendas send out correctly (1 report x4 q)	Corporate
Secretariat	Minutes completed within 7 working days after meeting		Targetted % of minutes completed within 7 days	Corporate
Secretariat	All minutes approved as correct	Minutes accepted as correct per month	% of minutes approved as correct	Corporate
Secretariat	Dissemination of council resolutions		Council resolutions circulated to all directorates within 5 working days after meetings	Corporate
	To ensure and improve public participation process	Progress made regarding the development/review of the communication strategy and access to information manual	Quarterly implementation report submitted to the mm	Corporate
	To provide capacity development for councillors and officials	Training programmes must be conducted as per the WSP	Quarterly reports submitted to EXCO on training provided	Corporate
Prevent of ill- health and promotion Of wellness	To prevent the occurrence and spread of communicable disease	By monitoring the quality of food stuffs at point of production, transportation,	Adherence to the monitoring program	Environmental services

Issue	Objective	Strategy	Target/KPI	Department
		storage and sale to the public		
Prevent of ill- health and promotion Of wellness	To prevent the occurrence and spread of communicable disease	By implementing the health and hygiene education strategy.	Number of projects implemented	Environmental services
Prevent of ill- health and promotion Of wellness	To prevent the occurrence and spread of communicable disease	By monitoring the quality of water used for domestic purpose.	Adherence to the monitoring program	Environmental services
Prevent of ill- health and promotion Of wellness	To prevent the occurrence and spread of communicable disease	Through the implementation of milk control bylaws.	Adherence to the milk control bylaws	Environmental services
Prevent of ill- health and promotion Of wellness	To prevent the occurrence and spread of communicable disease	Through the development and implementation of relevant bylaws to address all district health services components.	1) Identification of relevant bylaws Development of identified bylaws	Environmental services
Prevent of ill- health and promotion Of wellness	To mitigate the impact of hiv/aids within the district	Through the implementation of district hiv/aids strategy	Number of projects implemented	Environmental services
Prevent of ill- health and promotion Of wellness	To ensure sustainable development of the environment	Through the implementation of the environment management plan and strategic environmental assessment.	Number of projects implemented	Environmental services
Prevent of ill- health and promotion Of wellness	To promote occupational health and safety	To promote occupational health and safety	Number of projects implemented	Environmental services
Food production and handling sites	Visitation to food production / preparation / refining sites as	Plan site visits per quarter	Actual visits per month expressed as % of planned visits per month	Environmental services
Visitations: environmental pollution control (q	Réduction of air pollution	Plan site visits per quarter	Actual nr. Of visits per month, or quarterly, vs planned no of quarterly visits	Environmental services
Sewerage treatment sites: visitations	To ensure that sewer treatment happens at regular basis	Plan site visits per quarter	Actual nr. Of visits per month, or quarterly, vs planned no of quarterly visits	Environmental services
Water quality monitoring: rivers	Monitoring of bacterial levels in rivers	Monitoring sessions measured per quarter	Indicate monitoring sessions expressed as quarterly and annual targets	Environmental services

Issue	Objective	Strategy	Target/KPI	Department
Water quality monitoring: settlements/domestic	Monitoring of bacterial levels in water in towns , farms and community in district (potable water)	Monitoring sessions measured per quarter	Total monitoring sessions per quarter	Environmental services
Water quality monitoring: sewerage	Monitoring of bacterial levels in final effluent	Monitoring sessions per month	3 monitoring sessions per quarter	Environmental services
Bylaw finalisation	Finalized legislation (municipal health services bylaw)	By-law submitted to council	Mhs by-law submitted for approval by council by end of q1	Environmental services
Public awareness on health and hygiene	To prevent the occurance and spread of commicable diseases	By implementing the health and hygiene strategy on a quarterly basis	Quarterly reports submitted to the mm	Environmental services
Decent food stuff for human consumption	To prevent the occurrence and spread of commicable diseases	Through continous implementation of milk by-laws	Quarterly reports submitted to the mm	Environmental services
Provide monthly reports to MANCO highlighting issues around water samples	To prevent the occurrence and spread of commicable diseases	Monitoring the quality of water used for domestic purposes	Quarterly reports submitted to the mm	Environmental services
Public safety and security	To mobilize external, provincial, national and international funding and investments	Through the identification and engagement of potential funding resources.	1) Number of funding applications submitted 2) Amount of funding secured	Finance
Public safety and security	To enhance the revenue collection process.	Through the implementation of the credit control policy.	Reports on credit control	Finance
Financial and administrative capacity of the district	To enhance financial administration capacity to comply with legal requirements	Through implementing financial management capacity building program	Number of students enrolled in the CMPD	Finance
Financial and administrative capacity of the district	To enhance financial administration capacity to comply with legal requirements	Through the development and implementation of a turn - around strategy.	1) Review of the turn-around strategy 2) % implementation of the turn-around strategy	Finance
Client billing	Billing of clients completed prior to last working day per month	Register clients billed per month	Indicate billing % per month as per financial records	Finance
Complaints register	To register months without 5+ legit written complaints (unresolved within month) regarding incorrect accounts		Entries made into the complaints register on a monthly basis	Finance
Salary deductions	To transfer salary related deductions prior		Monthly financial statements must reflect	Finance

Issue	Objective	Strategy	Target/KPI	Department
	to the last working day of every month		deductions	
General ledger	To ensure that the general ledger is balanced as required by financial legislation	Adherence to the MFMA requirements	Quarterly submit proof that general ledger is balanced as required by financial legislation	Finance
Bank statements / financial records	To ensure that bank reconciliations are complete as required by legislation prior to the 10th of every month	Adherence to the MFMA requirements	Quarterly submit proof that bank reconciliations are complete as required by legislation prior to the 10th of every month	Finance
Performance evaluation	To submit quarterly reports on pre-determined date		Quarterly reports submitted on pre-determined date (1 quarterly)	Finance
Financial statements	To ensure that financial statements are completed by 31 august annually	Adherence to the MFMA requirements	Financial statements finalised by end of august 2010 (q1)	Finance
Reporting	To submit the details of any new bank account of the municipality to the provincial treasury, national treasury and the auditor general - MFMA 9 (a)		Quarterly reports submitted to mm	Finance
Reporting	Submit report on any impending shortfalls or overspending in budget to council		Quarterly reports submitted to mm	Finance
Reporting	Submit report on any overdrawn bank account to national treasury		Quarterly reports submitted to mm	Finance
Reporting	Submit monthly reports on the budget to the mayor, provincial treasury and national treasury – within 10 working days of start of the month		Quarterly reports submitted	Finance
Audit report	To obtain an unqualified audit report	Audit report addressing responses within 7 days	Unqualified audit report	Finance
Budget alignment	To ensure alignment of the IDP to the budget		100% aligned to IDP	Finance
Grant funding	To ensure 100% expenditure on capital and grant funding	Submission of quarterly expenditure report	100% expenditure annually - reports submitted quarterly to the mm	Finance
Revenue collection	To enhance the revenue collection process	Implementation of the credit control policy	100% implementation of the credit control policy – quarterly reports submitted to mm	Finance